

Revenue Reports | MERR

9 Steps [View most recent version](#) 

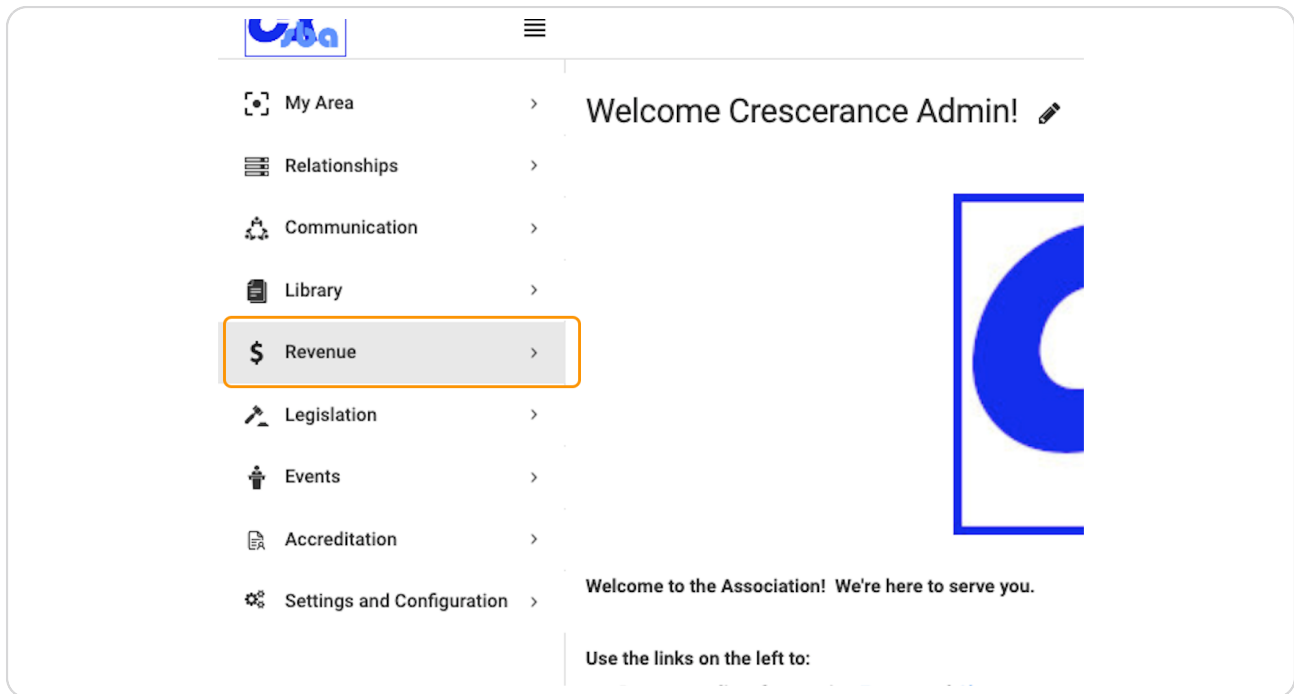
Created by
Engagifii Inc.

Creation Date
October 6, 2023

Last Updated
October 6, 2023

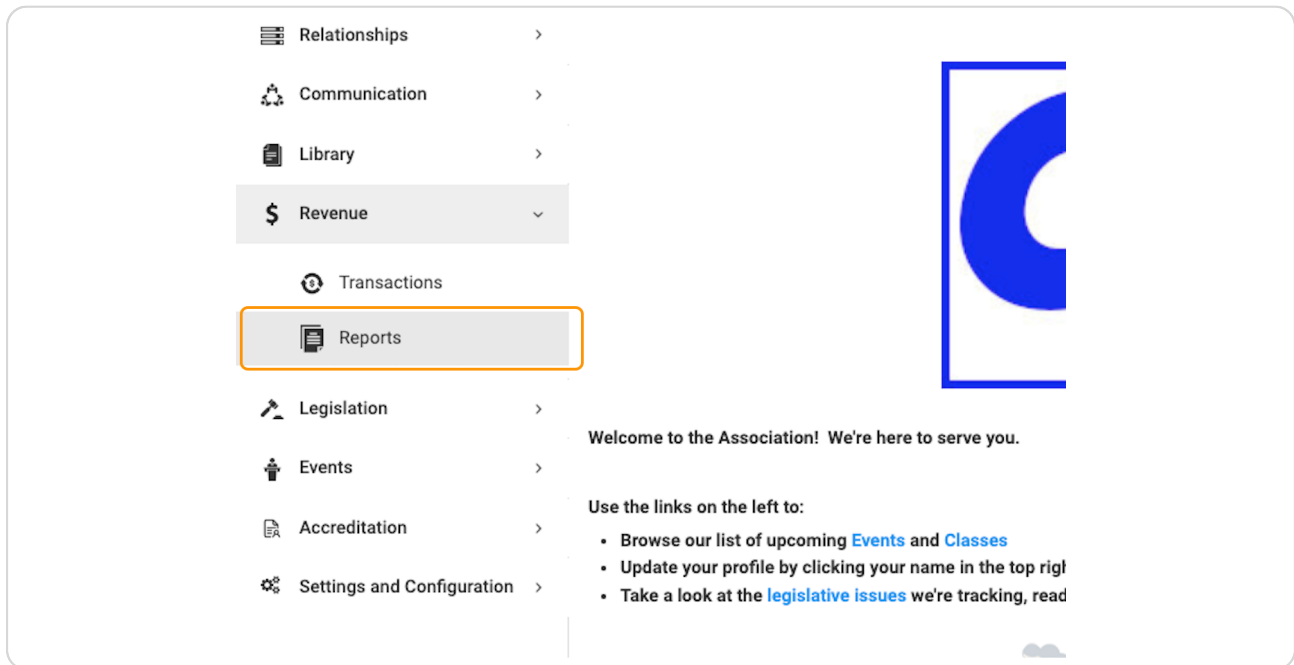
STEP 1

Click on Revenue



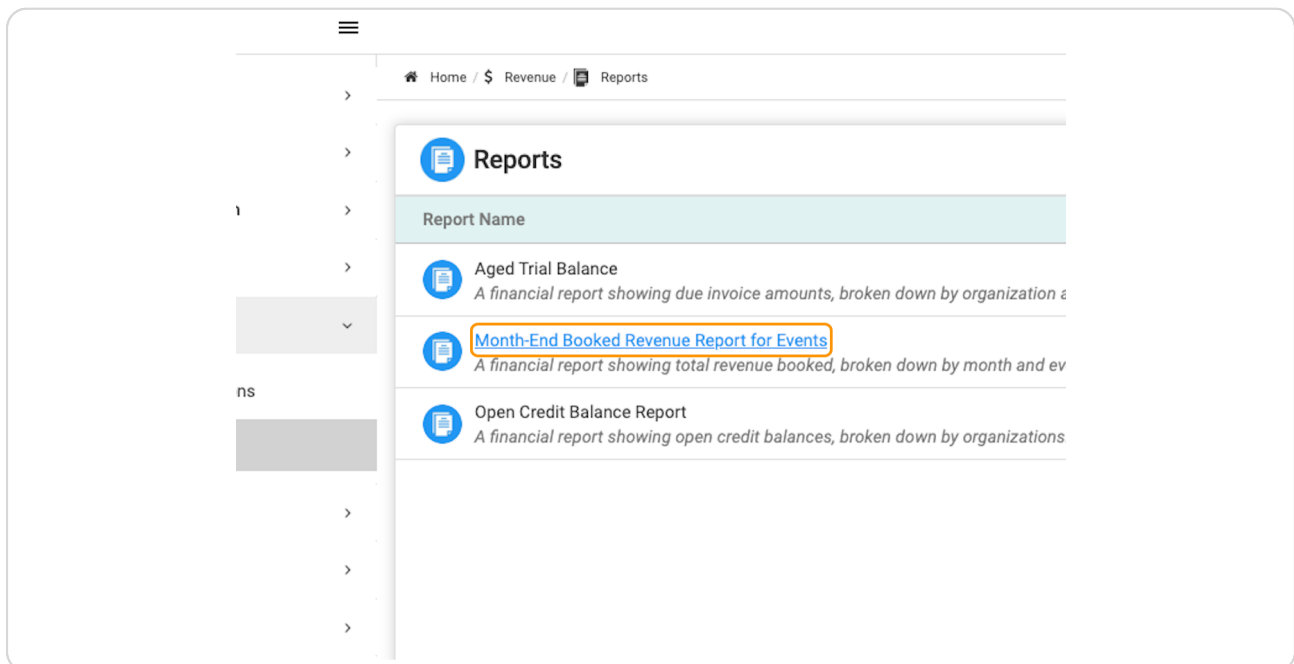
STEP 2

Click on Reports



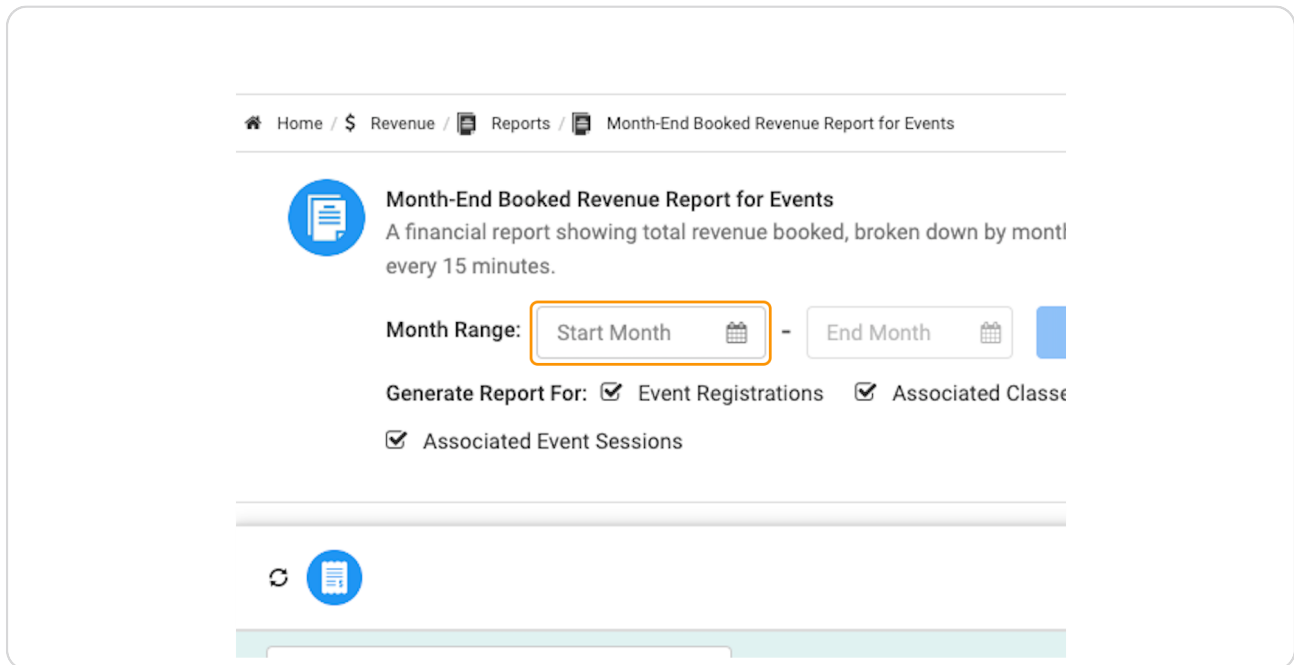
STEP 3

Click on Month-End Booked Revenue Report for Events



STEP 4

Click on Start Month



Home / \$ Revenue / Reports / Month-End Booked Revenue Report for Events

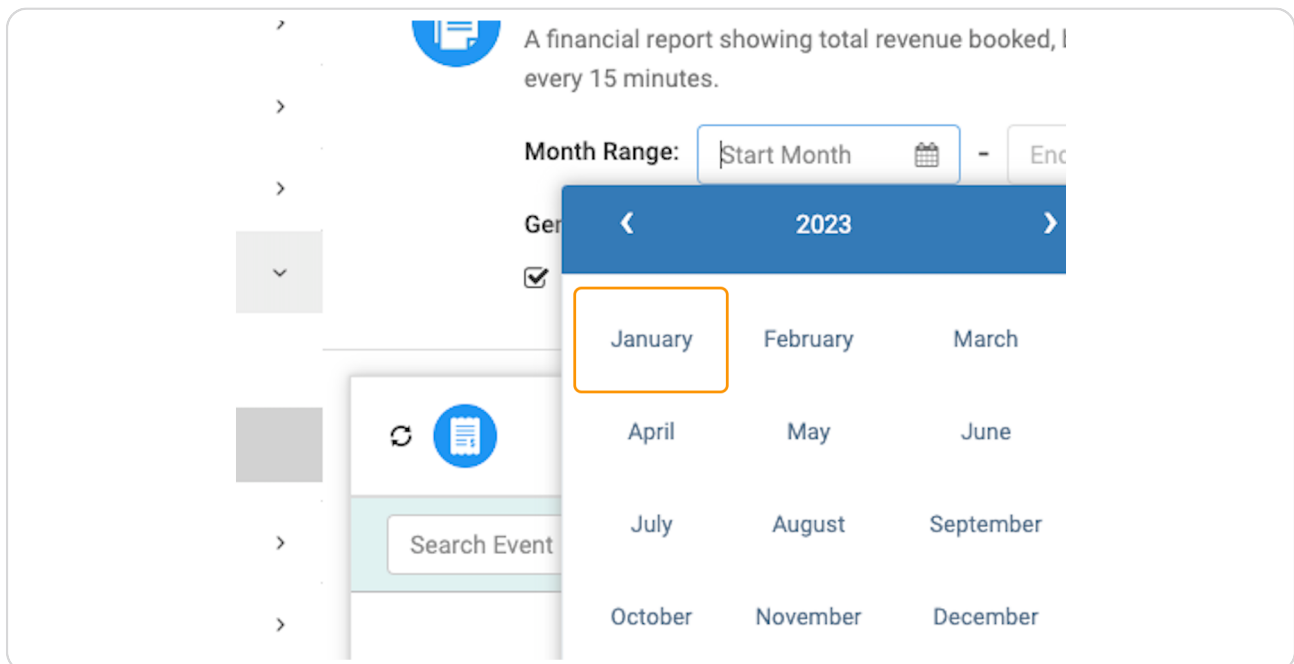
Month-End Booked Revenue Report for Events
A financial report showing total revenue booked, broken down by month every 15 minutes.

Month Range: **Start Month** - End Month

Generate Report For: Event Registrations Associated Classes Associated Event Sessions

STEP 5

Choose the month you'd like to see



Month Range: Start Month - End Month


Generate Report For: Event Registrations Associated Classes Associated Event Sessions

2023



January	February	March
April	May	June
July	August	September
October	November	December

STEP 6

Click on End Month

Reports /  Month-End Booked Revenue Report for Events

Booked Revenue Report for Events
Report showing total revenue booked, broken down by month and event. Report is updated daily.



Date:  - 

Report For: Event Registrations Associated Classes
and Event Sessions

STEP 7

Select the Month you'd like to end on

Report showing total revenue booked, broken down by month and event. Report is updated daily.

Date:  - 

Report For: Event Registrations Associated Classes
and Event Sessions

< 2023 >

January	February	March
April	May	June
July	August	September
October	November	December

STEP 8

Click on Submit

Revenue Report for Events

for Events
Revenue booked, broken down by month and event. Report is updated

Month Range: Jan 2023 - Feb 2023

Generate Report For: Event Registrations Associated Classes Associated Event Sessions


STEP 9

Below this will be the list of registrations and invoices associated with the months you selected.

Month Range: Jan 2023 - Feb 2023

Generate Report For: Event Registrations Associated Classes Associated Event Sessions

January 2023 - February 2023

Months	Event Registrations	Associated Classes	Event Sessions	Number of Invoices	Invoice Revenue	Number of Invoices
 No data found						

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