

Invitation Statuses

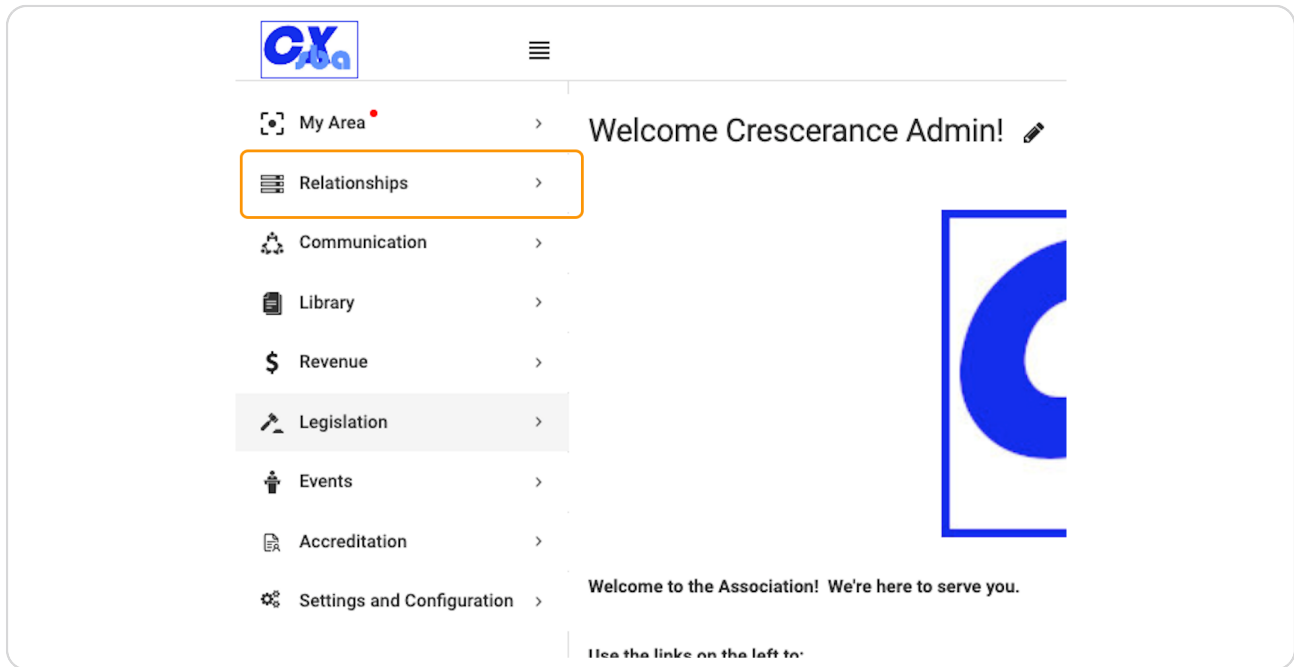
Understanding the different types of statuses for invitation

9 Steps [View most recent version](#) 

Created by	Creation Date	Last Updated
Engagifii Inc.	October 6, 2023	October 6, 2023

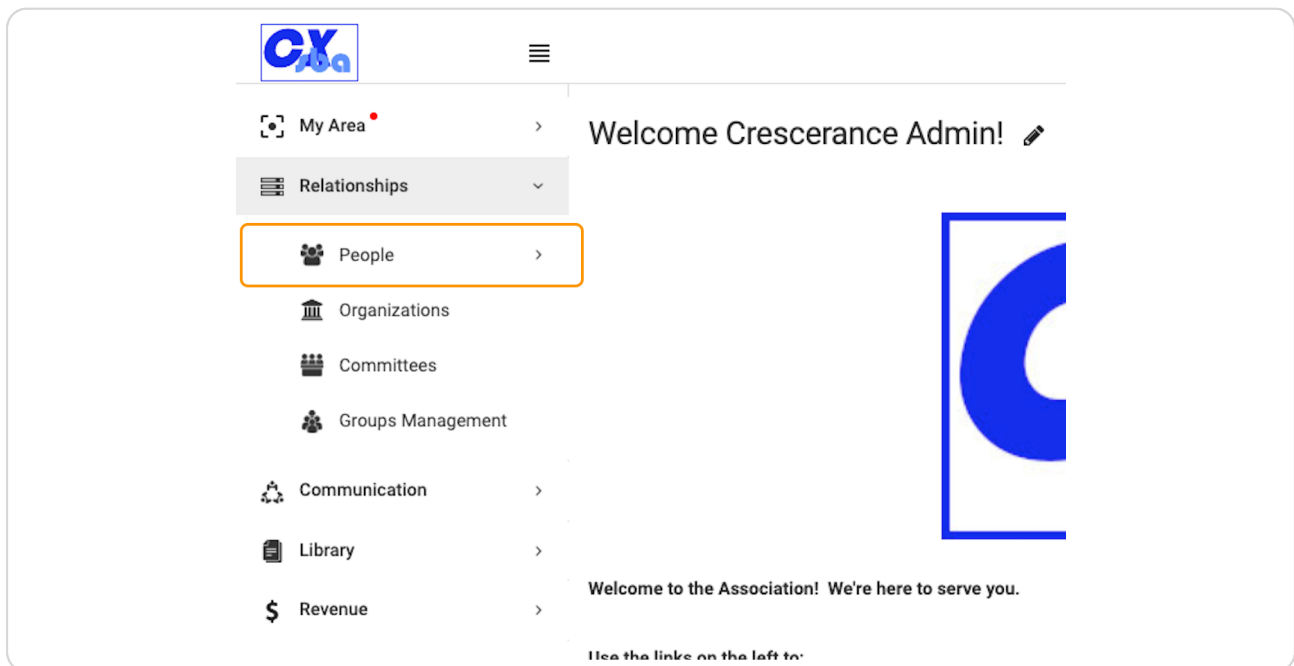
STEP 1

Click on Relationships



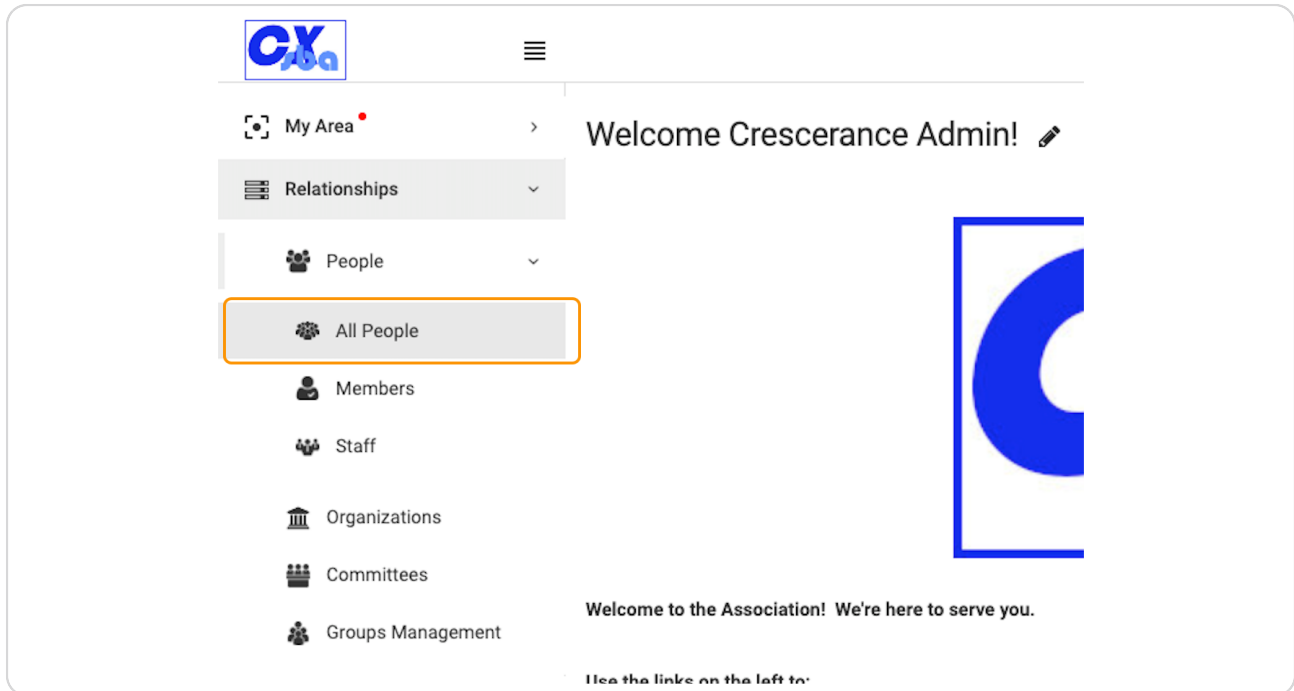
STEP 2

Click on People



STEP 3

Click on All People



The different types of Invitation Statuses

6 Steps















There are 3 types of statuses you'll encounter: Pending, Expired and Active

STEP 4

Pending Status

This will show up as an orange check mark next to the user's profile icon

This indicates this user has been sent an invitation, but has not yet created their password

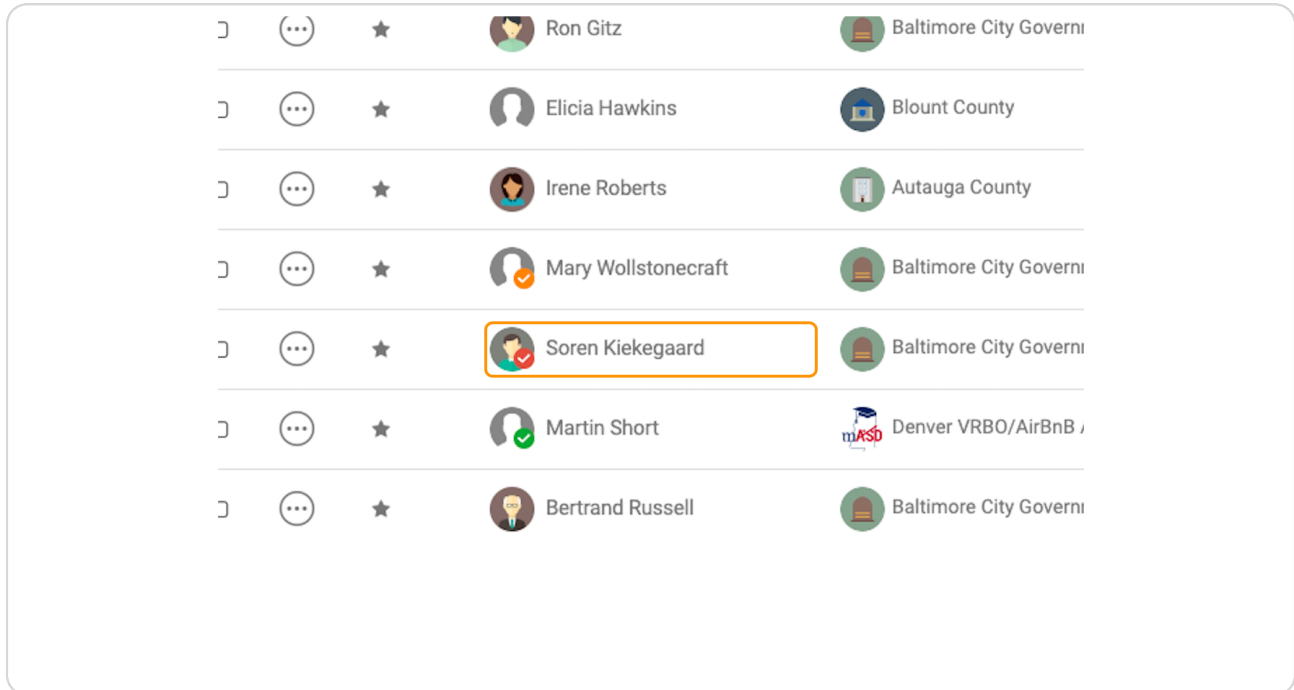
	Favorites	Search All People	Q	Primary Organization
]	⋮	★	 Ron Gitz	 Baltimore City Govern
]	⋮	★	 Elicia Hawkins	 Blount County
]	⋮	★	 Irene Roberts	 Autauga County
]	⋮	★	 Mary Wollstonecraft	 Baltimore City Govern
]	⋮	★	 Soren Kiekegaard	 Baltimore City Govern
]	⋮	★	 Martin Short	 Denver VRBO/AirBnB
]	⋮	★	 Bertrand Russell	 Baltimore City Govern

STEP 5

Expired Status

This will show up as a Red checkmark next to the user's profile icon

This indicates the person has not responded to the invitation, and it is now expired. This means the person will need to be resent an invitation in order to gain access into Engagifii

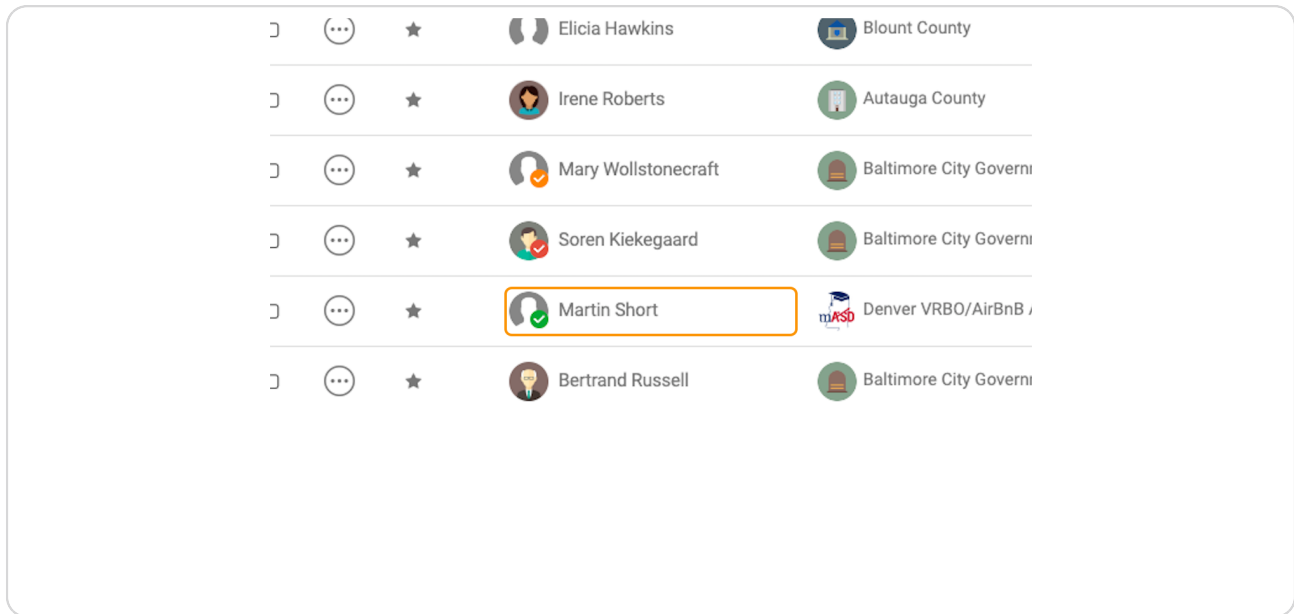


STEP 6

Active Status

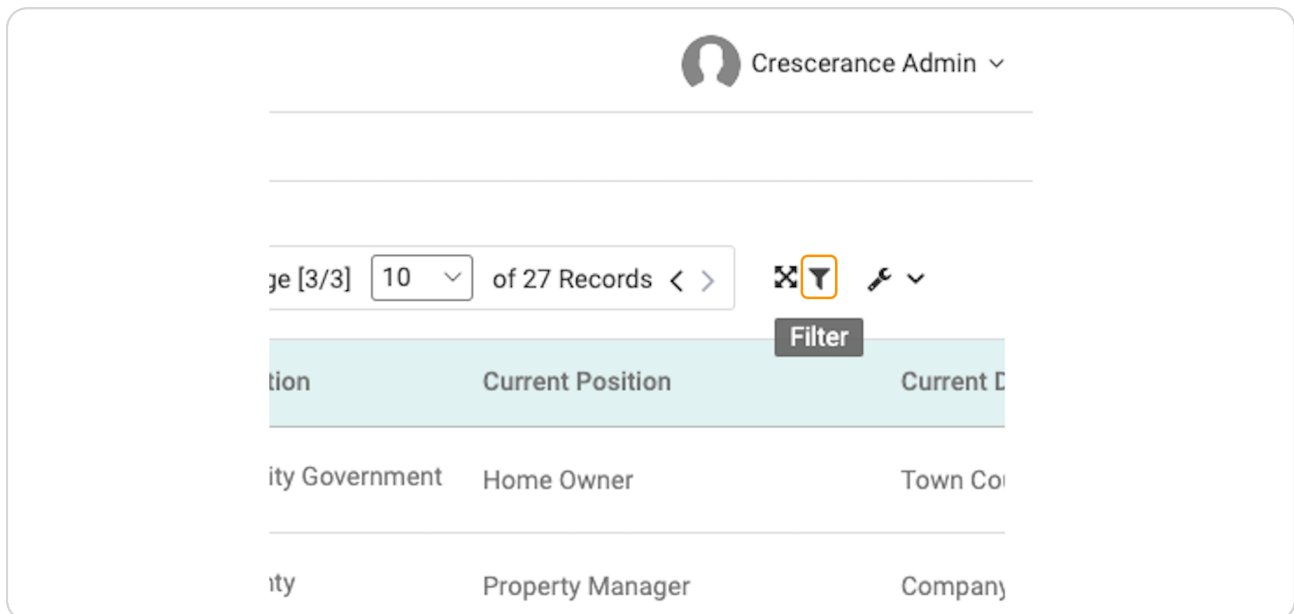
This will show up as a green check mark next to the user's profile icon

This indicates this user has created their password and gained access into Engagifii



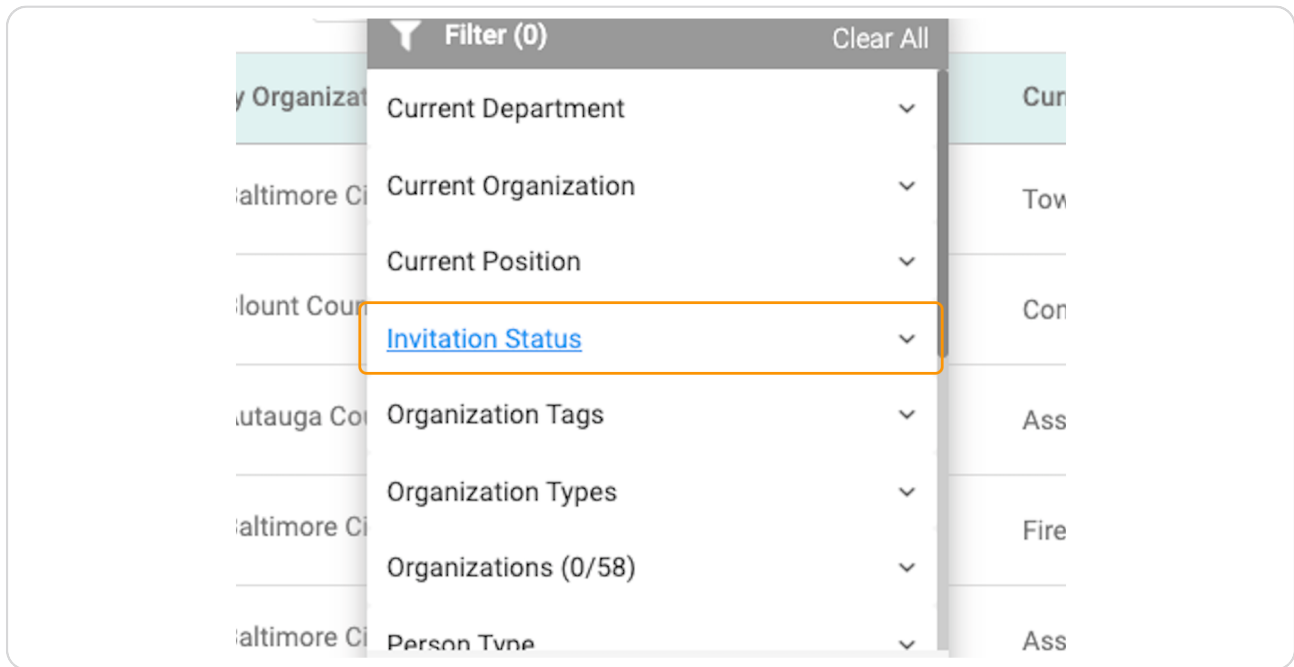
STEP 7

Click on the filter icon



STEP 8

Click on Invitation Status



STEP 9

Filter and search your database based on the listed criteria

