Invitation Statuses

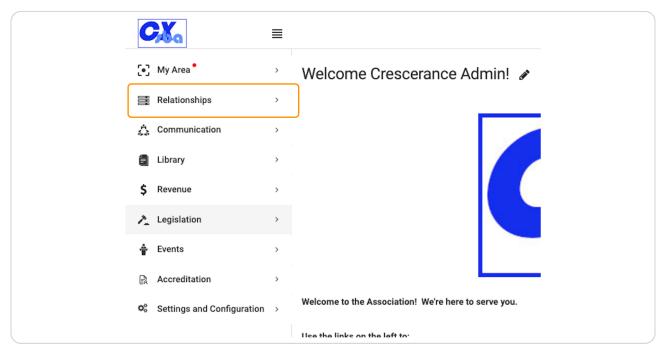
Understanding the different types of statuses for invitation

9 Steps <u>View most recent version</u>

Created by Engagifii Inc. Creation Date October 6, 2023 Last Updated October 6, 2023

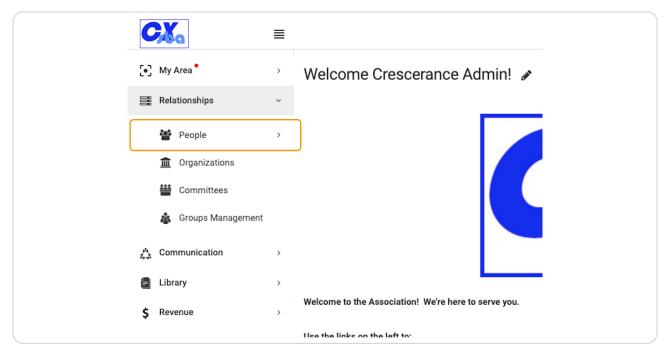


Click on Relationships



STEP 2

Click on People





Click on All People

C		≡	
[•] My	Area	>	Welcome Crescerance Admin! 🖋
📰 Rel	ationships	~	
쓭	People	×	
42	All People		
2	Members		
40	Staff		
血	Organizations		
	Committees		
\$	Groups Management		Welcome to the Association! We're here to serve you.
			Hea the linke on the left to:

The different types of Invitation Statuses 6 Steps

There are 3 types of statuses you'll encounter: Pending, Expired and Active



Pending Status

This will show up as an orange check mark next to the user's profile icon

כ Favorites Search All People Q **Primary Organization** C \odot * Ron Gitz Baltimore City Governi \odot Elicia Hawkins Blount County C * C (\cdots) × Irene Roberts Autauga County $\overline{\cdots}$ Mary Wollstonecraft Baltimore City Governi C \star \odot C \star Soren Kiekegaard Baltimore City Governi mASD $\overline{\cdots}$ Denver VRBO/AirBnB C × Martin Short Bertrand Russell Baltimore City Governi C (\cdots) *

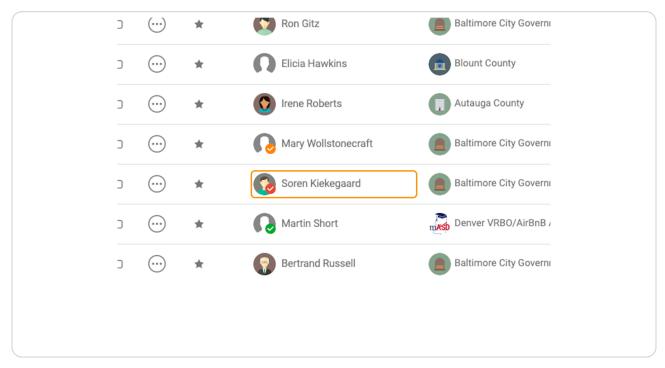
This indicates this user has been sent an invitation, but has not yet created their password



Expired Status

This will show up as a Red checkmark next to the user's profile icon

This indicates the person has not responded to the invitation, and it is now expired. This means the person will need to be resent an invitation in order to gain access into Engagifii

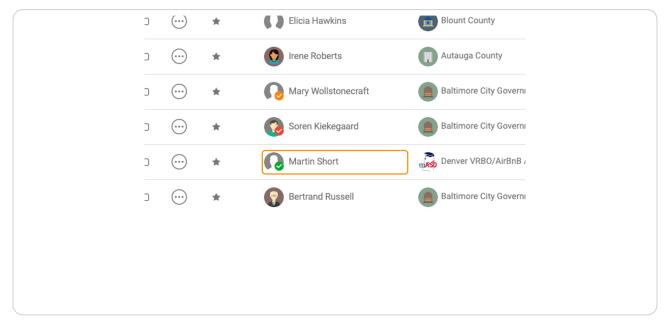




Active Status

This will show up as a green check mark next to the user's profile icon

This indicates this user has created their password and gained access into Engagifii



STEP 7

Click on the filter icon

Crescerance Admin ~					
ge [3/3] 10 ~	of 27 Records < >	X Y & ~			
tion	Current Position	Filter Current D			
ity Government	Home Owner	Town Co			
ity	Property Manager	Company			



Click on Invitation Status

	T Filter (0)	Clear All	
y Organizat	Current Department	~	Cur
altimore Ci	Current Organization	~	Том
	Current Position	~	
lount Cour	Invitation Status	~	Con
utauga Co	Organization Tags	~	Ass
altimore Ci	Organization Types	~	Fire
	Organizations (0/58)	~	FILE
altimore Ci	Person Type	~	Ass

STEP 9

Filter and search your database based on the listed criteria

Add a Person \vee	Pag	e [3/3] 10 v of 27 Records < > 🔀 🏹 T Filter (0) Clear All	~ 4, ~
e Q	Primary Organizat	Current Position ~	Current D
	Baltimore Cr	Invitation Status ^	Town Co
vkins	Blount Coun	Type to search Invitation Expired	Company
erts	Autauga Co	Invite Resent Invite Sent	Associati
lstonecraft	Baltimore Ci	 Login Created Not Invited 	Fire Depa
kegaard	Baltimore Ci		Associati
ort	Denver VRB	Apply (27)	Town Co
Russell	Baltimore Ci	ty Government Property Manager	Town Co



