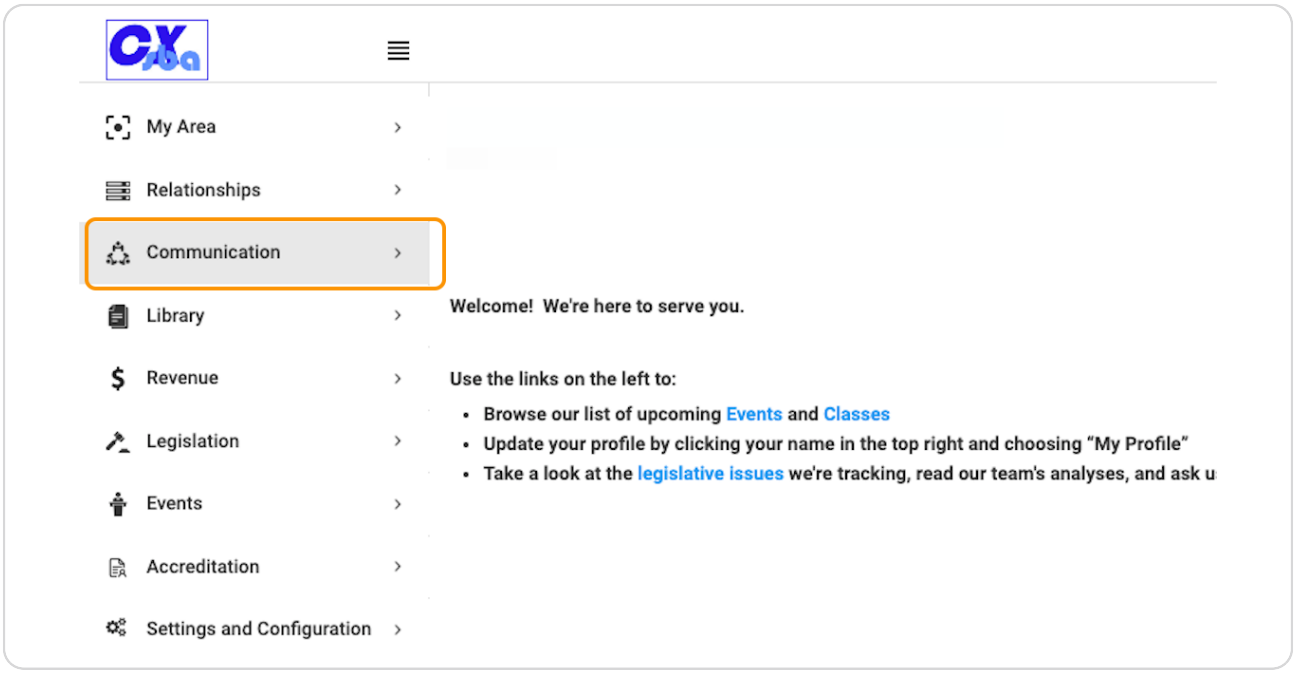
Email Lists with Engagifii

9 Steps View most recent version

Created by	Creation Date	Last Updated
Engagifii Inc.	November 2, 2023	November 2, 2023

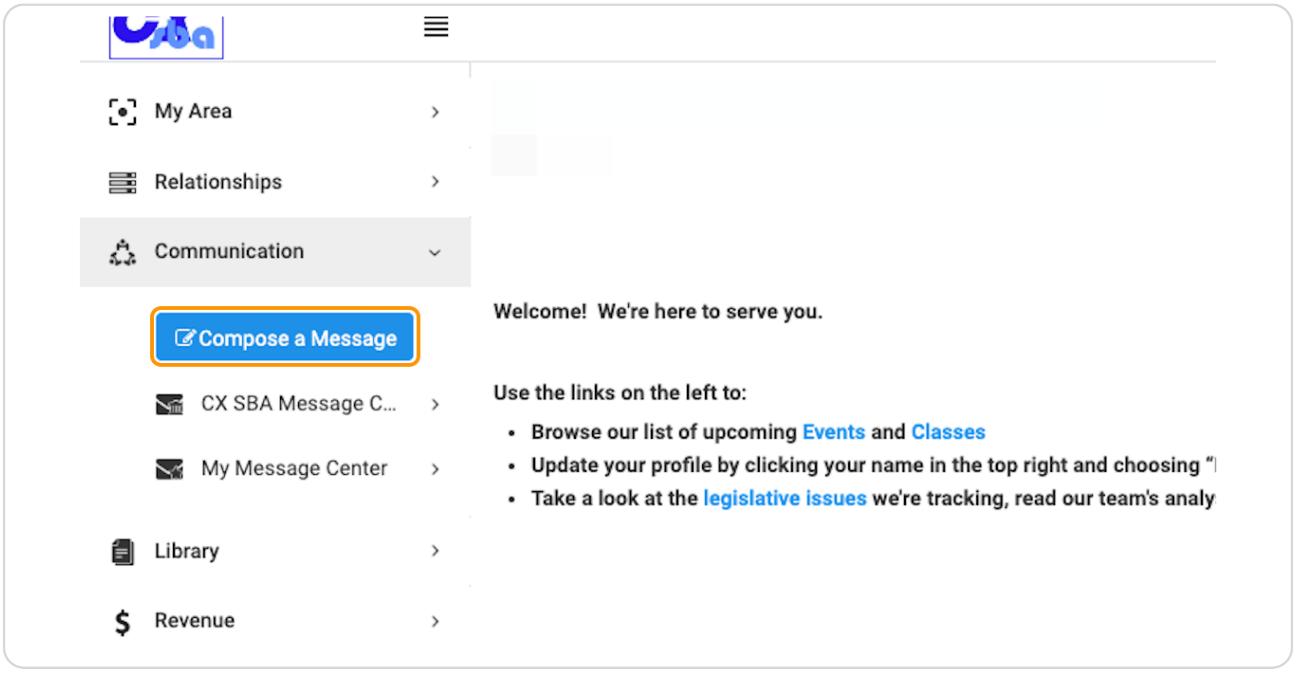
STEP 1

Click on Communication



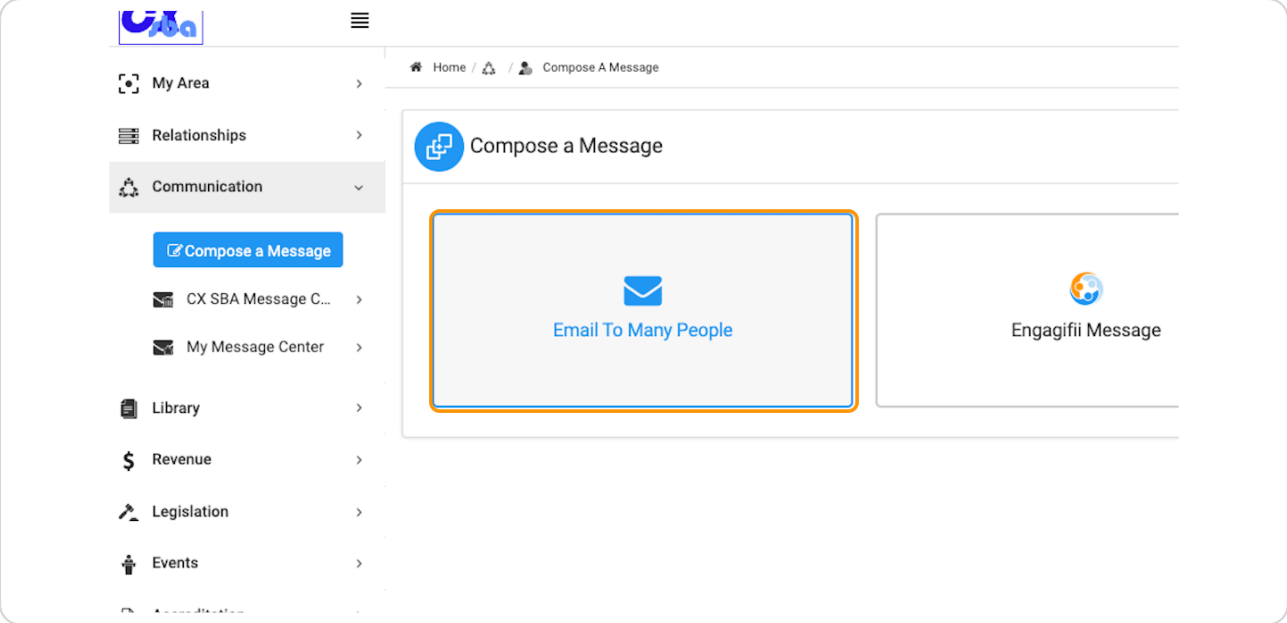
STEP 2

Click on Compose a Message



STEP 3

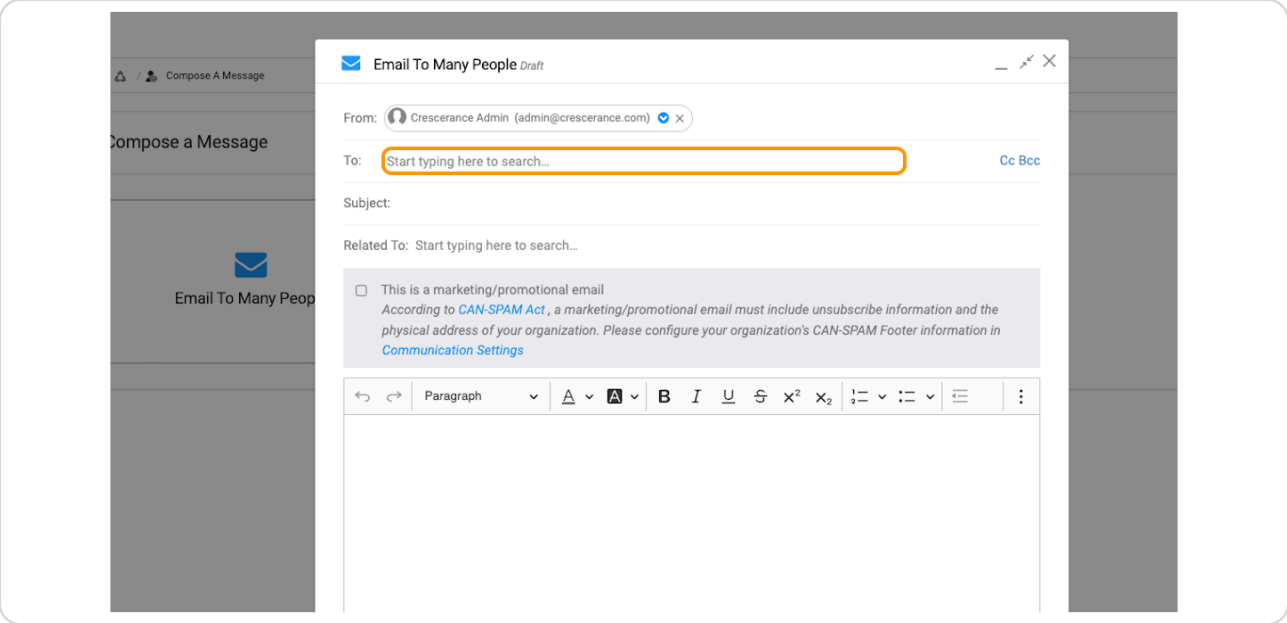
Click on Email To Many People



STEP 4

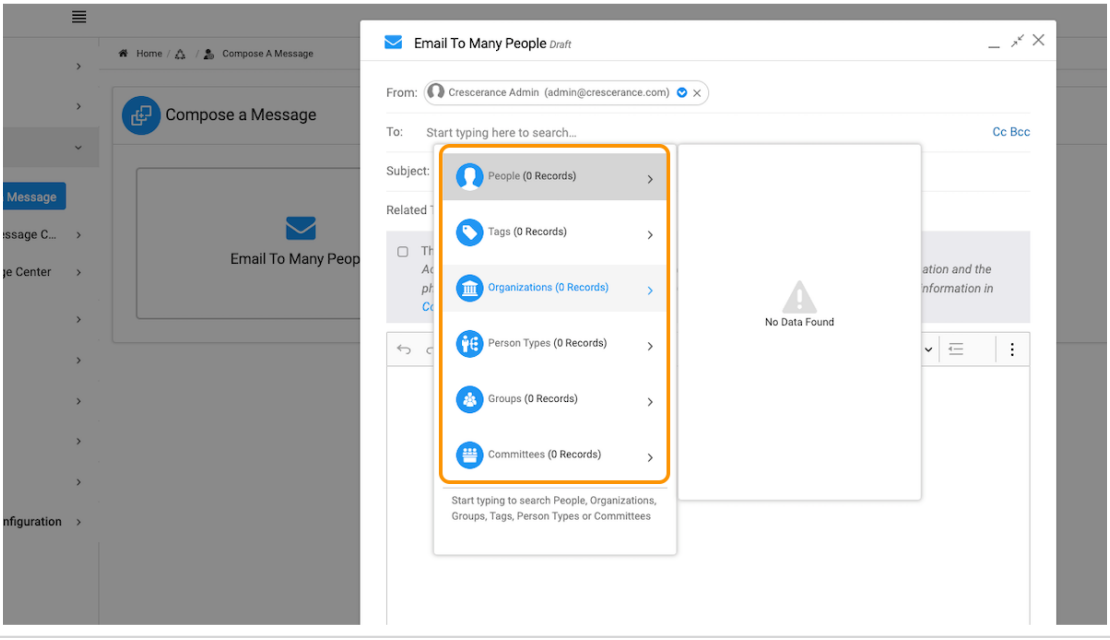
Click on Start typing here to search

Searching in the text field to find your people, tag group, organization, groups or committees



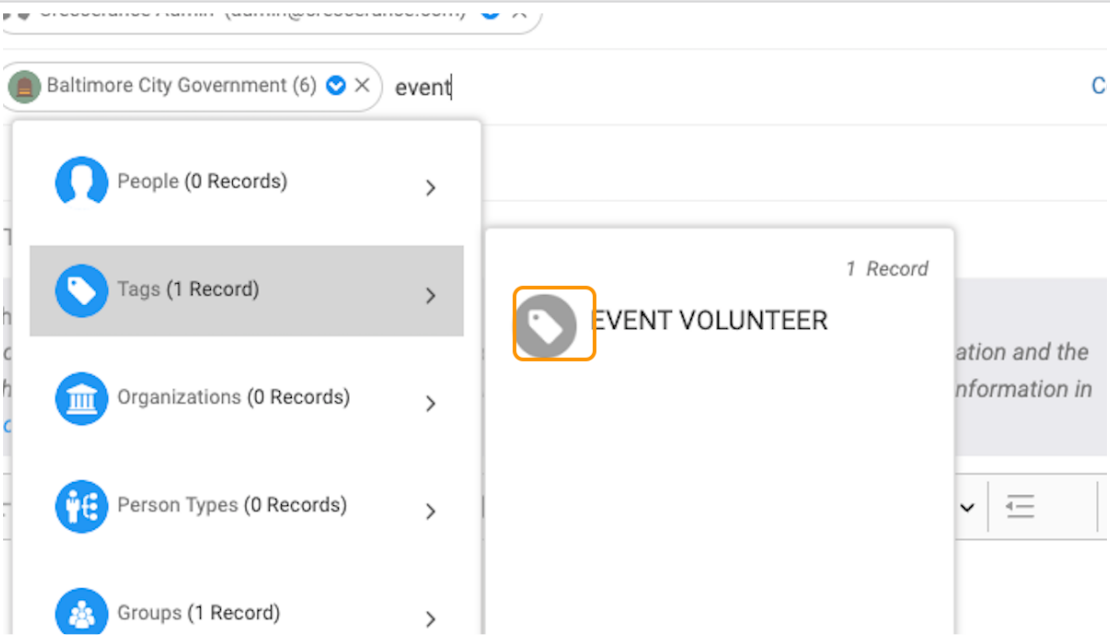
STEP 5

Click on the category you are looking for after you've entered the search words



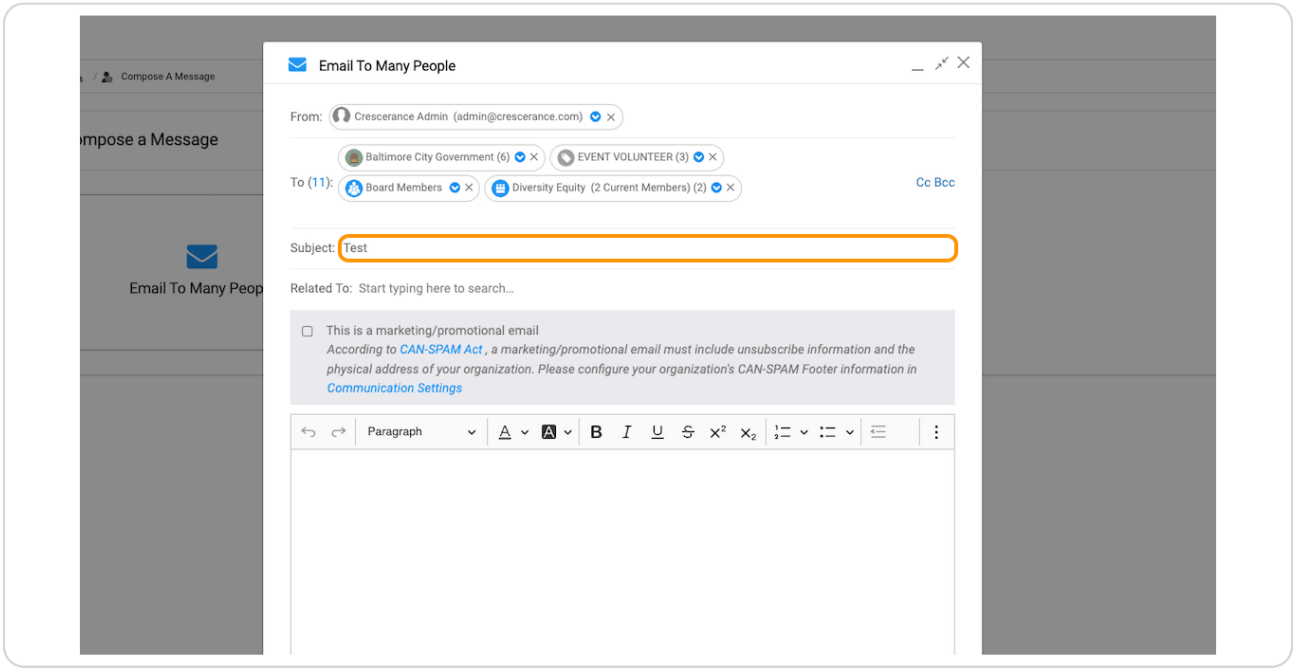
STEP 6

For example, by typing event, you can see one tag for 'Event Volunteer'



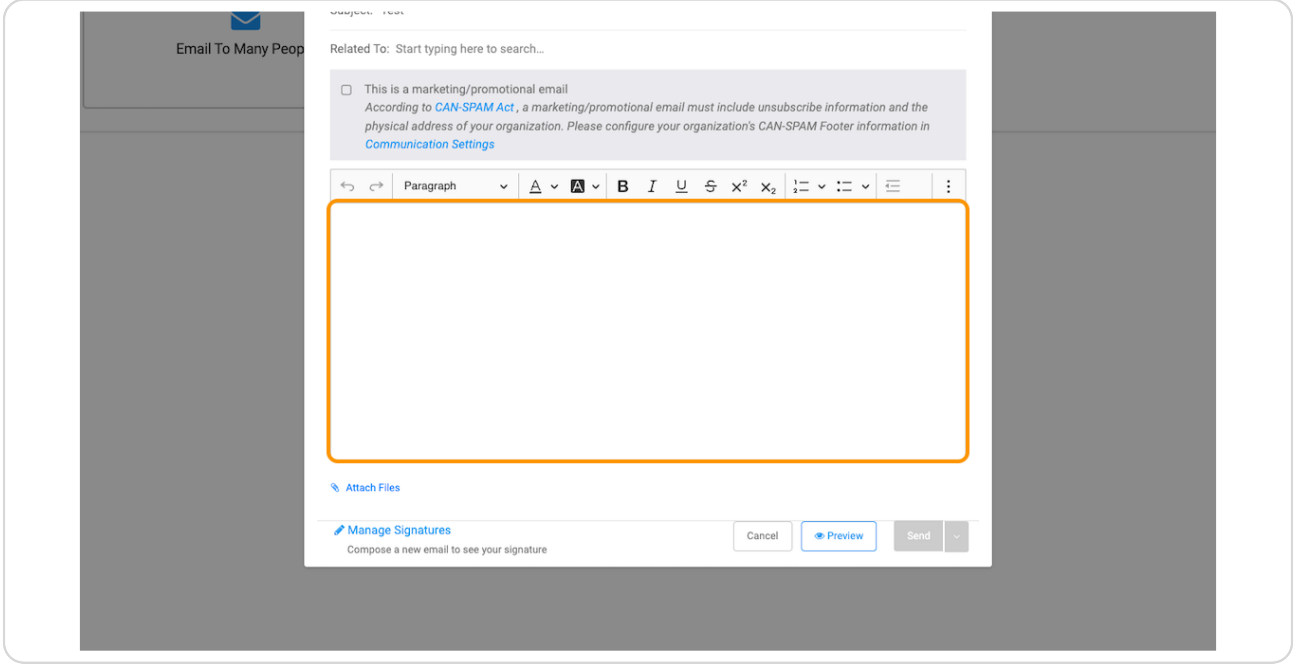
STEP 7

Type your subject



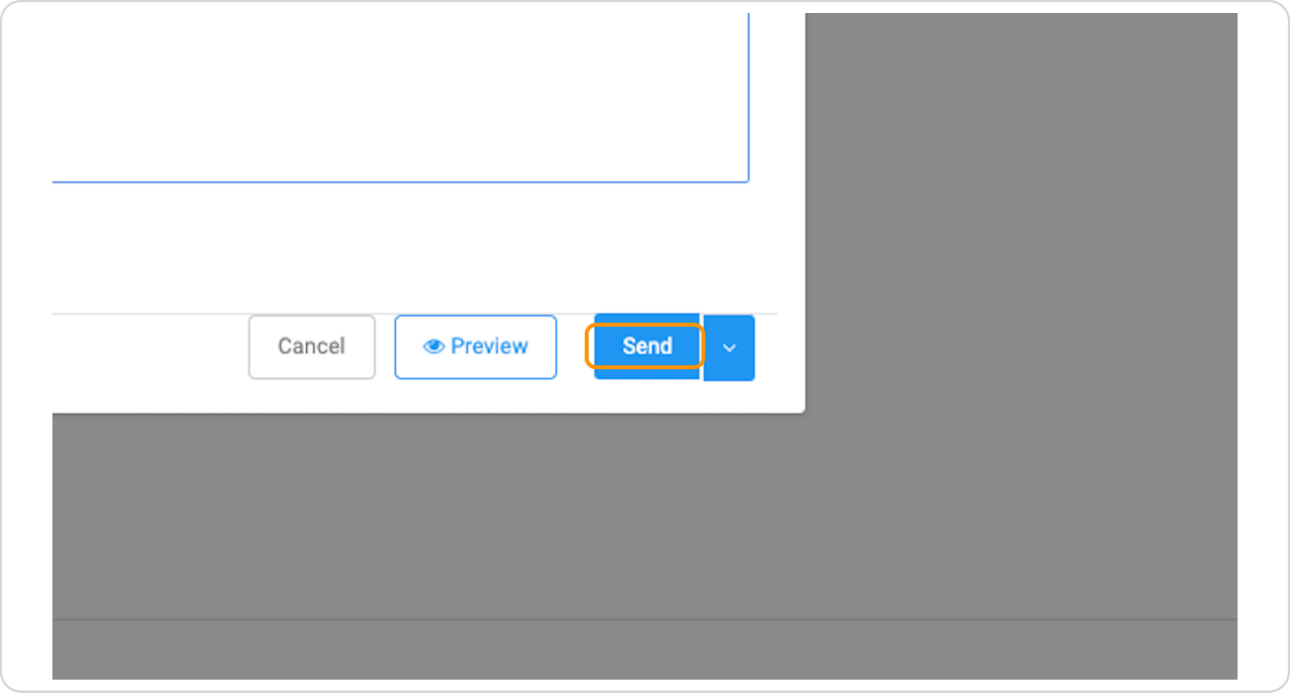
STEP 8

Click on the text box to type your message



STEP 9

Click on Send



Engagifii