Configuring Credit Card Processor

It's time to set up your Payment Gateway/Credit Card Processor to start accepting payments for your events or classes, here's the step by step on how to do that in your workspace

8 Steps View most recent version

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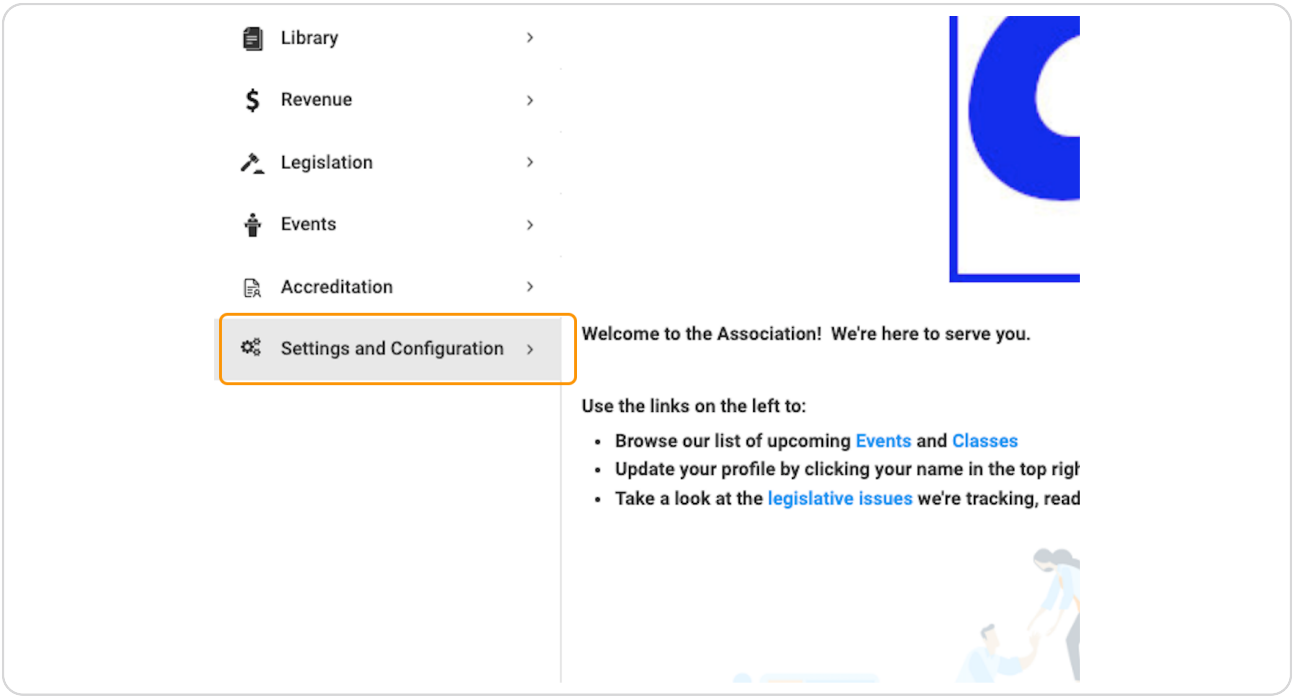
Engagifii Inc.	October 6, 2023	October 6, 2023

Head into your Engagifii Workspace

8 Steps

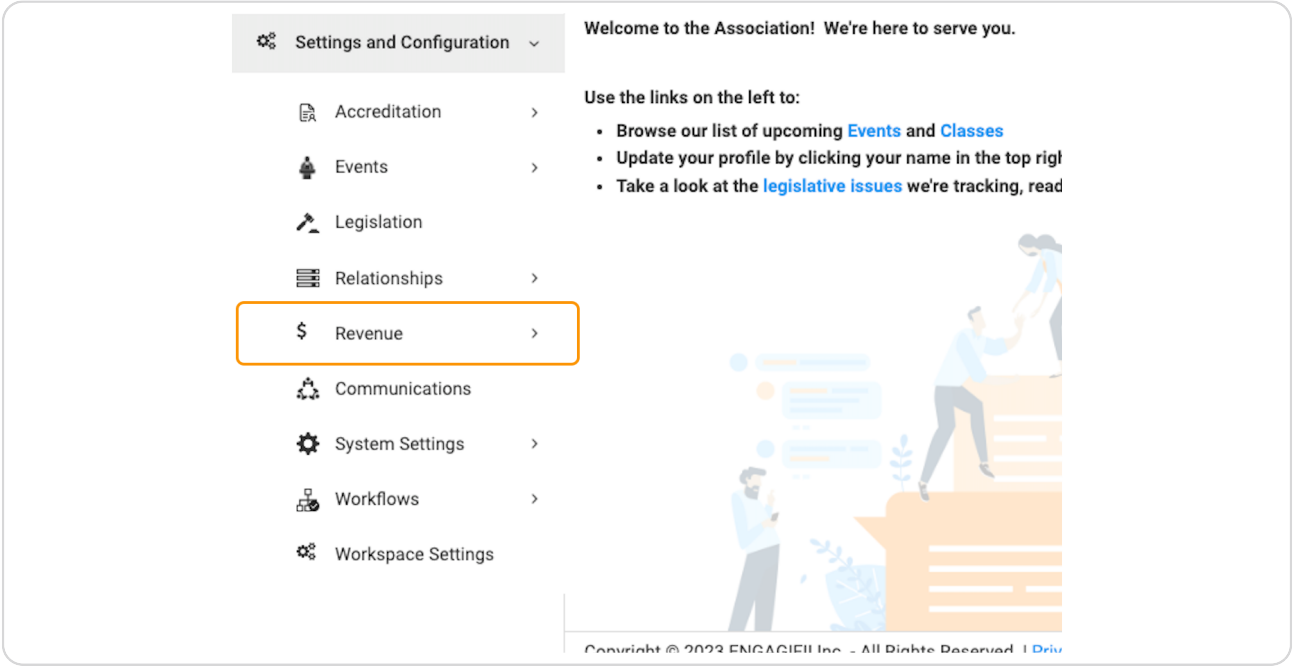
STEP 1

Click on Settings and Configuration



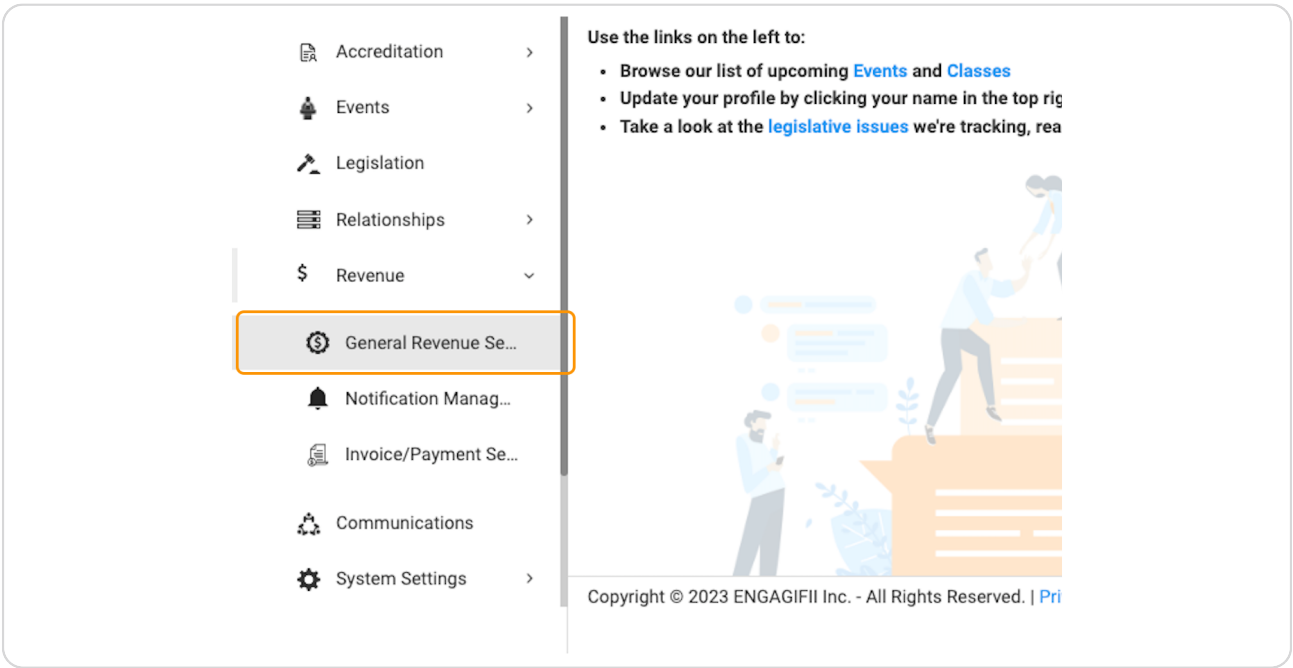
STEP 2

Click on Revenue



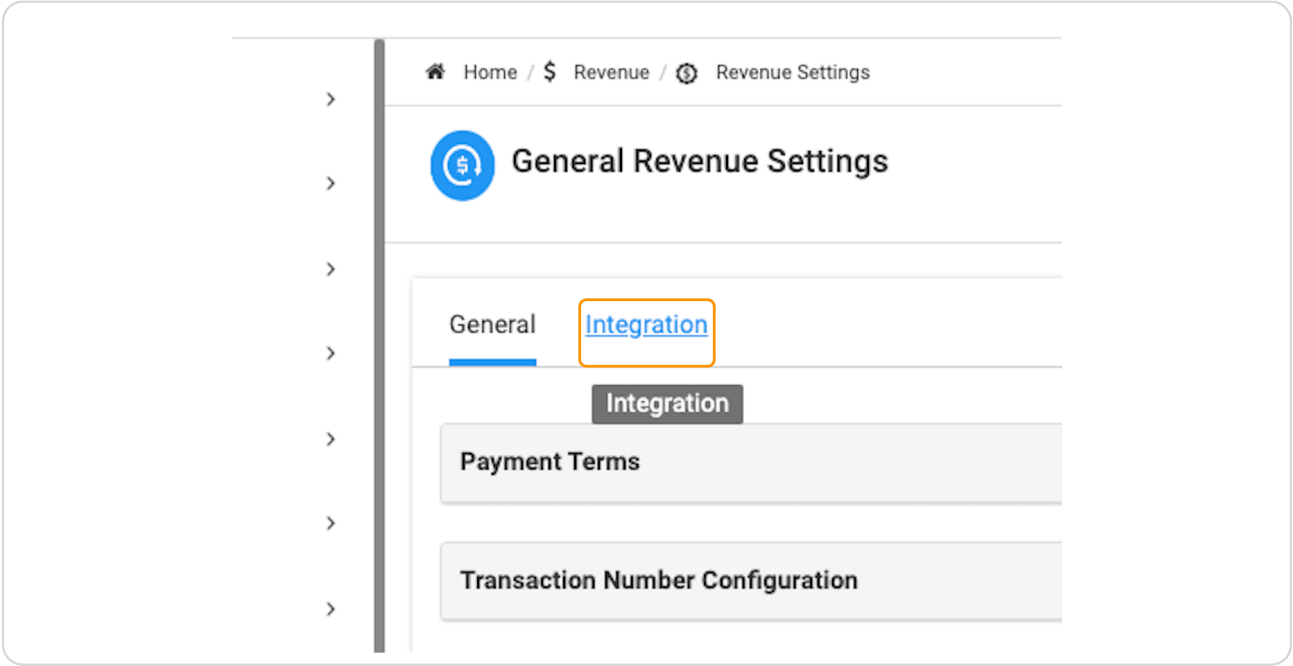
STEP 3

Click on General Revenue Settings



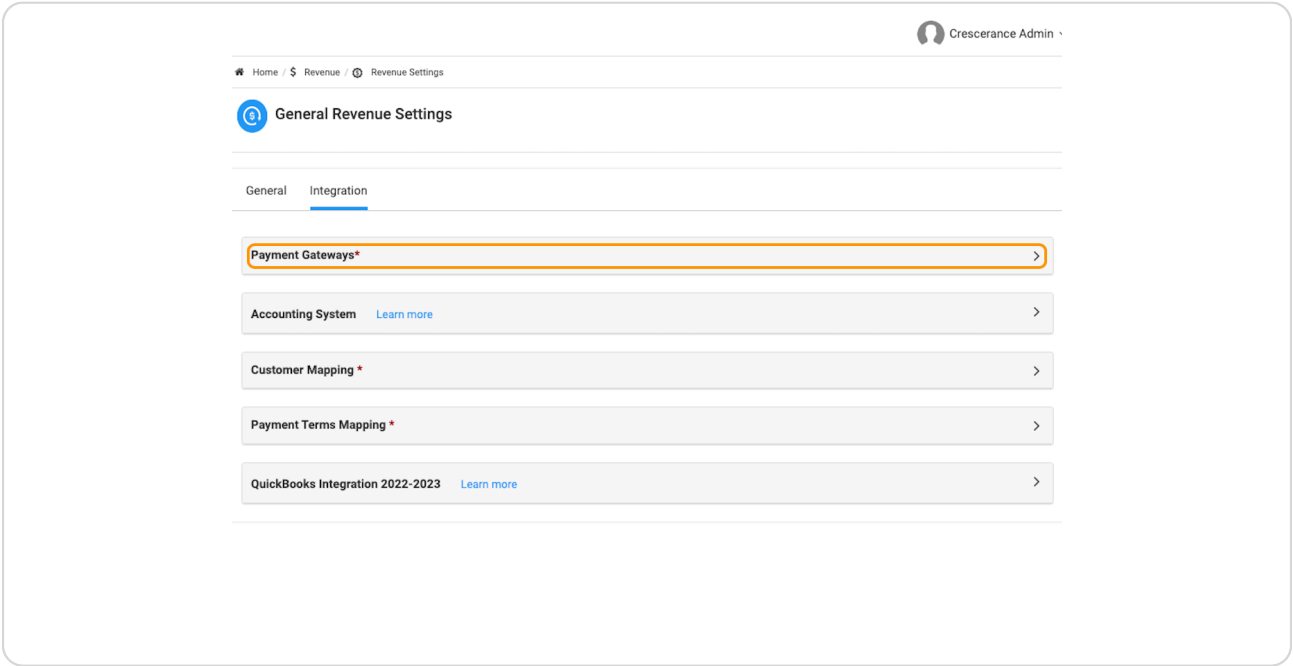
STEP 4

Click on the Integration tab



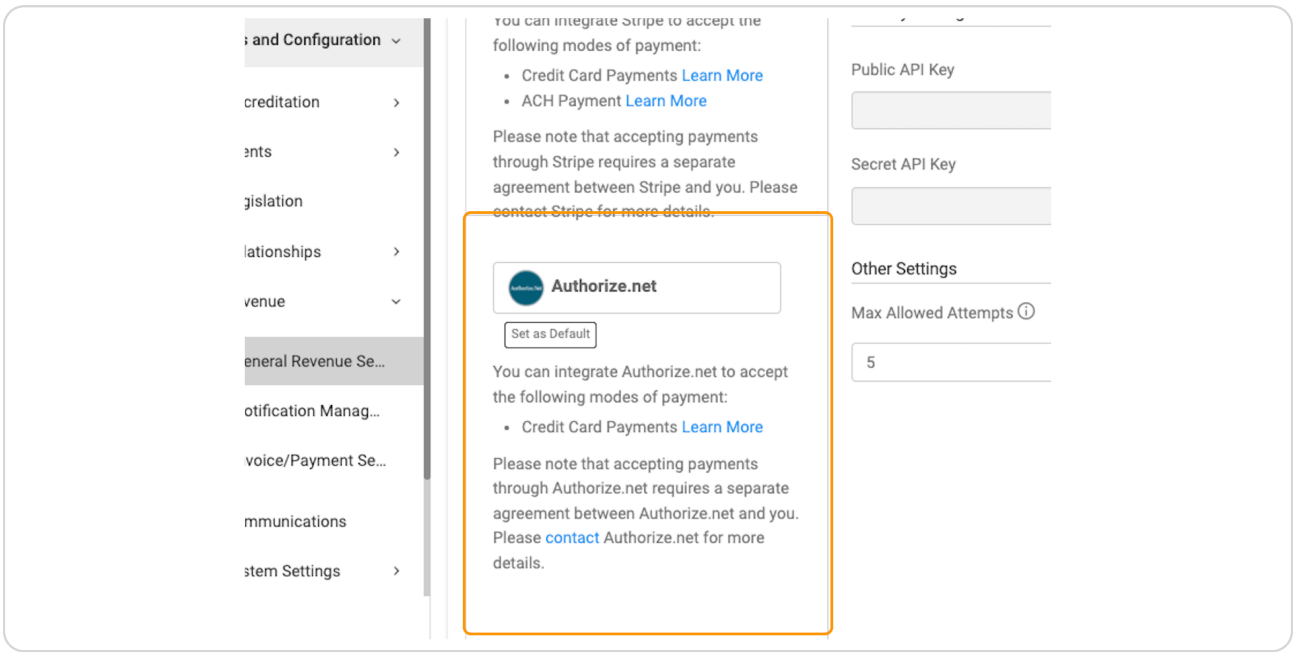
STEP 5

Click on the Payment Gateways box



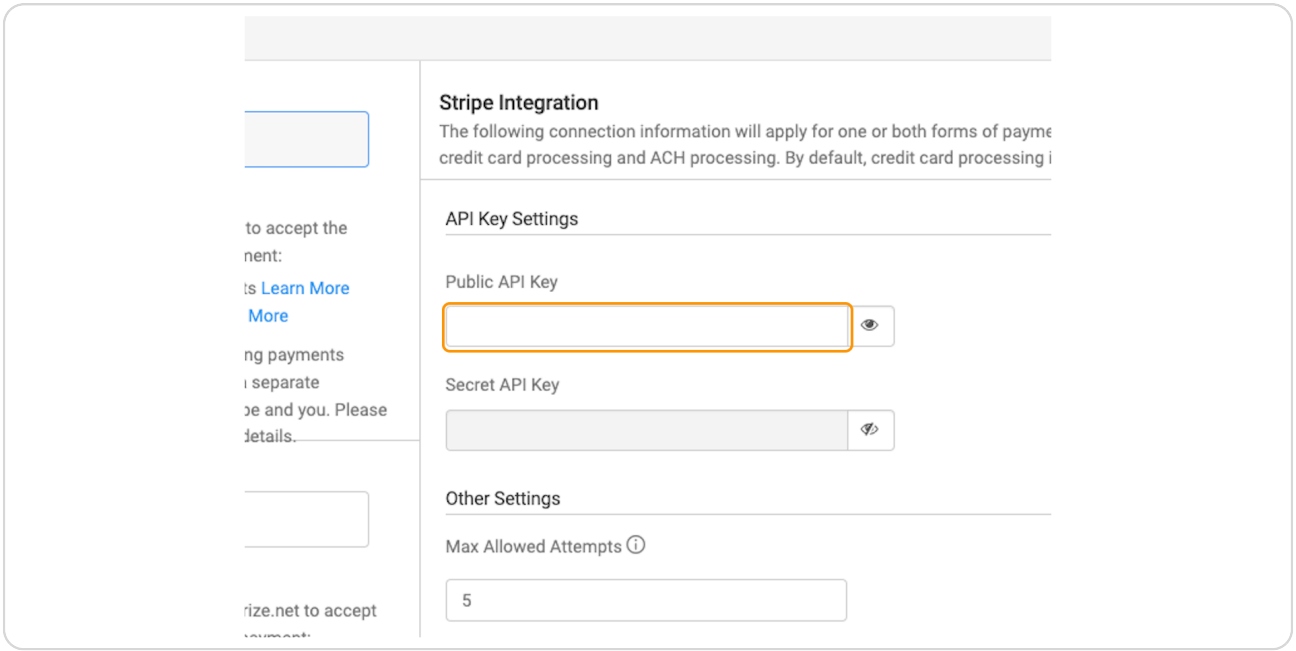
STEP 6

Choose your default processor, either Stripe or Authorize.net



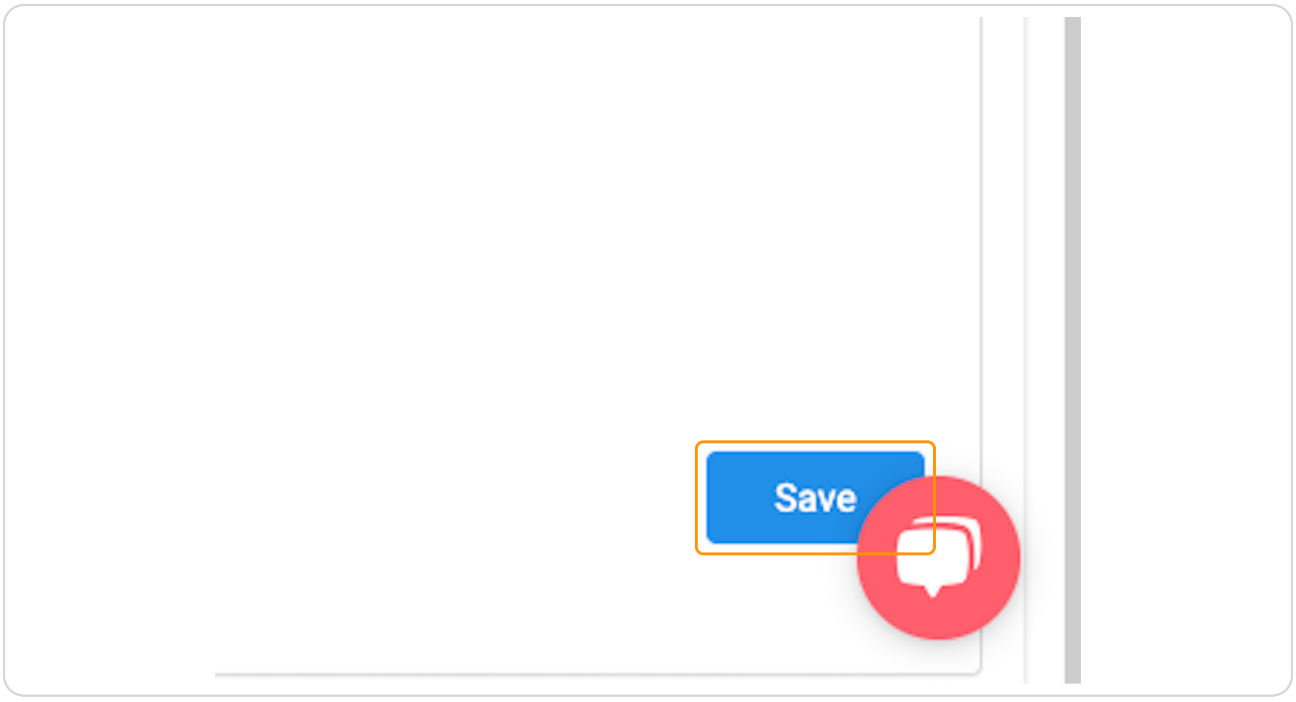
STEP 7

To enter in your API information, click on the eye to the right of the text box and it will allow you to type in the information



STEP 8

Click on Save



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